

Dear Parent/Guardian,

The school board policies on medication and medication administration are listed below:

1. Student should not bring medication to school. ALL medication must be brought in by an adult and given to the nurse. Permission forms must be signed for ALL medication being given at school.
2. All medication brought to the school must be in the original container and prescription medications must have the label attached. This means no plastic baggies, foil wraps or other containers aside from the original.
3. The only medication students are allowed to carry on themselves are up to 3 cough drops, 3 antacid tablets or chapstick. All other medication must be kept by the nurse.
4. Inhalers may be kept with the student if they are able to administer it to themselves. However, forms must be signed for this. Please contact the school nurse.

Please note that if a medication is brought into the school by the student, I cannot legally administer it until you have signed a permission form. If a student brings in a medication I will keep it in the nurse's office, contact you and request that you come in and sign the form. Your child WILL NOT be given any of the medication at the school until the form is signed.

Thank you so much for your assistance in this matter. I appreciate all of your efforts and time and I am glad to be here to help you care for your children during school hours.

Stacey Ard, L.P.N.

School Nurse

Jackson Road Elementary